

Name

Address  
City, State Zip  
Phone numbers  
Personal Email

### PROFESSIONAL SUMMARY

An executive with diversified management experience in accounting, finance, Information systems, operations, and customer service. Motivated, analytical, and creative in the utilization of management concepts. Adept at managing a variety of tasks and heavy schedules. Communicates well at all levels and effective in creating a team that achieves timely results.

### EDUCATION

MBA, Finance, DePaul University, Delta Mu Delta, National Honor Society 2000

BS, Accounting, University of Illinois - Chicago, Phi Eta Sigma, National Honor Society 1998

### EXPERIENCE

**NAME OF COMPANY, City, State**

**2005-Present**

*A subsidiary of \_\_\_\_\_, one of the largest lessors of railroad tank and freight cars with \$1 billion in assets, \$300 million In revenue, and over \$50 million in net income.*

Director, Special Projects

2015-Present

After an organizational restructuring resulted in the elimination of my former position, at the request of the President, provided support to the company on a special assignment basis while investigating alternative management opportunities.

**Achievements:**

- Participated as a key member of a three-person task force to develop transportation opportunities in the European marketplace.
- Conceptualized the redesign of the company's key database/system, and planned and Introduced its Implementation.

Vice President, Fleet & Property Services

2013-2015

Reported to the President with responsibility for fleet operations, customer service, materials management, sale of car management services, real estate, and environmental compliance. Managed a fleet of 53,000 railcars and a staff of 45-50.

**Achievements:**

- Assessed organizational needs and restructured job responsibilities to improve the department's effectiveness.
- Consolidated two departments and within six months achieved a 20 percent payroll deduction, a decrease in the monthly processing cycle by four days, and vastly Improved control procedures.
- Established a profitable reclamation business In two years with a sales volume of \$2.5 million.
- Maximized the value of an inactive manufacturing facility through the development of a fully occupied and profitable Industrial park.
- Reduced material variances to less than 1 percent through effective Inventory controls.

- Increased sales by developing new car management services and expanding customer base.
- Dramatically Improved customer service by hiring, training, and developing service-oriented personnel and by implementing operational Improvements.
- Collaborated with marketing and developed and implemented new customer service offerings.

Management Development Program

2011-2013

Participated In a new, highly selective job rotation program to prepare for future management promotions.

**Achievements:**

- Working with senior management, wrote the company's annual strategic plan.
- Received high marks for performance in a variety of staff and line positions.
- Developed recommendations to Increase productivity in each assigned area.

Manager, Railcar Services

2009-2011

Reported to the Vice President, Fleet Services and managed a staff of 19 concerned with customer service and the related management of railcars in repair facilities.

**Achievements:**

- Directed the merger of two departments responsible for customer service and monitoring the railcar repair process. The new organization achieved a 25 percent reduction in salaried payroll and a 15 percent reduction in repair time.
- Improved liaison with sales and operations to better respond to customers' needs and to become more customer-focused.
- Implemented automated systems to monitor and improve repair services.

Manager. Operations Analysis

2007-2009

Reported to the Senior Vice President, Operations with the responsibility for the collection and analysis of data and the development of recommendations to enhance operating efficiencies and capabilities.

**Achievements:**

- Designed and installed a comprehensive operating plan.
- Developed and implemented a computerized system to better control and report costs.
- Conducted analysis and made recommendations that resulted in consolidating two departments.

Assistant Controller

2005-2007

Responsible to the Controller for all financial reporting, planning, and accounting operations.

**Achievements:**

- Performed financial reporting and analysis In a newly established department.
- Provided enhancements to the budgeting process and quarterly forecast revisions.
- Implemented an automated general ledger system.

**NAME OF COMPANY, City, State****2000-2005**

*A \$1 billion company that provides capital equipment and related services in the railcar leasing, financial services, terminals, Great Lakes shipping and distribution businesses.*

Senior Accountant, Special Projects

2003-2005

Performed a review and analysis of special projects required by top management.

**Achievements:**

- Contributed to the development of the automated general ledger system.
- Conducted financial analysis and determined sales price for disposition of a subsidiary.

Supervisor, Financial Reporting

2000-2003

Supervised a staff of four in the preparation of financial statements to provide management with critical decision-making information.

**Achievements:**

- Redesigned the financial reporting package for top management.
- Performed monthly consolidations and related financial reporting.